



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

December 18, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

37 December 18, 2018

CELIA ZAVALA
EXECUTIVE OFFICER

Dear Supervisors:

**FRANK G. BONELLI REGIONAL PARK
GENERAL IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, BUDGET AND APPROPRIATION ADJUSTMENT
AND ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87392
(SUPERVISORIAL DISTRICT 5) (4 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Department of Parks and Recreation to execute the proposed Frank G. Bonelli Regional Park General Improvements Project; approve the capital project; approve project scope, budget and appropriation adjustment; authorize the Director of Parks and Recreation to proceed with the proposed Project through a Board-approved design consultant and Job Order Contract; and adopt a Youth Employment Plan.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Frank G. Bonelli Regional Park General Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project.
2. Establish and approve the proposed Frank G. Bonelli Regional Park General Improvements Project, Capital Project No. 87392, with an estimated project budget of \$1,500,000.
3. Approve an appropriation adjustment to appropriate \$1,500,000 of County Specified Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 to Capital Assets – Buildings and Improvements under

Capital Project No. 87392 to fully fund the proposed Frank G. Bonelli Regional Park General Improvements Project.

4. Authorize the Director of Parks and Recreation, or his designee, to use a Board-approved as-needed design consultant to provide engineered drawings and specifications for a not-to-exceed fee of \$84,000 for the proposed Frank G. Bonelli Regional Park General Improvements Project.
5. Authorize the Director of Parks and Recreation, or his designee, to carry out the proposed Frank G. Bonelli Regional Park Improvements Project through a Board-approved Job Order Contract.
6. Adopt the Youth Employment Plan for the proposed Frank G. Bonelli Regional Park General Improvements Project, as required by the Los Angeles County Regional Park and Open Space District Procedural Guide.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Frank G. Bonelli Regional Park General Improvements Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project No. 87392; approve the project scope, budget, and appropriation adjustment. The recommended actions will also authorize the Department of Parks and Recreation (Department) to implement the proposed Project through a Board-approved design consultant and Job Order Contract (JOC) and adopt a Youth Employment Plan (YEP).

The proposed Project is located at Frank G. Bonelli Regional Park (Bonelli Park), a 17.97-acre park facility located at 120 Via Verde Drive, San Dimas. Bonelli Park is the largest County owned and operated park facility, which consists of a reservoir and provides a variety of recreational activities such as picnicking, hiking, fishing, boating, and swimming. Currently, the group picnic shelters have exceeded their useful lives, various restroom roofs are leaking, and the vehicular-pedestrian bridge on Puddingstone Drive needs repair. In addition, the lifeguard building on the swim beach needs improvements. Finally, one concession building was damaged by a small aircraft accident and needs to be restored.

The proposed Project scope consists of replacing group picnic shelter and restroom roofs, as well as repaving the vehicular-pedestrian bridge. Also, the damaged concession building will be restored, and Americans with Disabilities Act (ADA) improvements will be provided at the lifeguard building.

Department staff will utilize the services of a Board-approved as-needed Consultant to provide drawings and specifications for the proposed Project. The proposed Project will be delivered through a Board-approved JOC. The JOC will be responsible for obtaining all required permits based on the plans and specifications provided by the design consultant, and installation of items required.

Youth Employment Plan

In 2009, the Board, acting as the governing body of the Los Angeles County Regional Park and Open Space District (RPOSD), adopted a procedural guide for projects funded by Proposition A. RPOSD's policy requires that the grantee's governing body adopt a YEP for each Proposition A funded project at a duly noticed public meeting. Approval of the recommended actions will adopt a YEP (Attachment II) for the proposed Project to comply with the requirements of RPOSD's policy. Youth will be employed to perform tasks such as area clean-up, landscaping, and

painting.

Implementation of Strategic Plan Goals

The recommended actions further the Board approved County Strategic Plan Goals of Fostering Vibrant and Resilient Communities (Goal II) by expanding access to underutilized recreational facilities for County residents in the Fifth Supervisorial District (Goal II.2.2).

Green Building/Sustainable Design

Portions of the proposed Project will support the Board's Sustainable Design Program by reducing the need for ongoing repairs and maintenance. Local elements such as roofing material and group picnic shelter will be used in various aspects of the proposed Project.

FISCAL IMPACT/FINANCING

The total project cost estimate of \$1,500,000 includes design, consultant services, jurisdictional review, construction, YEP and County services. The Project Schedule and Budget Summary are included in Attachment I.

The recommended appropriation adjustment (Attachment III) will appropriate \$1,500,000 in the Capital Assets – Buildings and Improvements under Capital Project No. 87392, which will be fully offset with County Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (Proposition A). Upon approval of the appropriation adjustment, sufficient funds will be available to fund the proposed Project in the Capital Projects/Refurbishments Budget.

OPERATING BUDGET IMPACT

Based on the project description, the Department does not anticipate any one-time start-up and ongoing costs for the proposed Project. The provisions of the proposed Project have maintenance requirements that will be fulfilled with existing Departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Board Letter has been reviewed and approved by County Counsel as to form.

Approval of the recommended actions will authorize the Department to implement the proposed Project using a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, negotiation, and hiring displaced County employees will be included in the JOC.

The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTHWP) adopted on September 6, 2016. The proposed Project will include a best efforts goal that at least 30 percent of the total California craft worker hours for refurbishment work on the proposed Project be performed by residents.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the proposed project budget includes one percent (1%) of eligible design and

construction costs, in the amount of \$14,000, to be allocated to the Civic Art Fund for use at the site.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed Project, which consists of replacing group picnic shelter and restroom roofs, repaving the vehicular-pedestrian bridge, restoring the damaged concession building, and providing Americans with Disabilities Act (ADA) improvements to the lifeguard building, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a) (d) and 15302 of the State CEQA Guidelines and Classes 1 (c) (d) and 2 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists interior or exterior alteration of existing facilities; restoration and rehabilitation of deteriorated or damaged structures and facilities to meet current standards of public health and safety; and replacement of existing structures and facilities.

Based on Project records, the proposed Project will not impact any environmental resources of hazardous or critical concern designated by a federal, state, or local agency. In addition, there are no cumulative impacts, unusual circumstances or other limiting factors that would make use of the exemption inapplicable.

Upon the Board's approval of the recommended actions, the Department of Parks and Recreation will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design of the improvements will be completed by as-needed consultants selected by the Planning and Development Agency from the Department's approved list of as-needed consultants.

The construction documents including drawings with specifications will be completed by the design Consultant for a not-to-exceed fee of \$84,000.

The design Consultant's fee schedule, community Business Enterprise participation data and three-year contracting history with the County are on file with the Department.

Construction of the improvements will be completed using a Board-approved JOC.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have minimal impact on other County services or projects at these facilities. Temporary closures of restrooms, parking lots and picnic areas will be coordinated with the park to minimize disruption to the public.

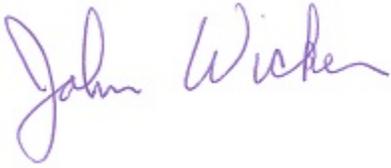
CONCLUSION

Should you have any questions please contact Mozaffar Bahrami at (626) 588-5320 or mbahrami@parks.lacounty.gov, Henry Ling at (626) 588-5363 or hling@parks.lacounty.gov, Nicole Melkonian at (213) 738-2986 or nmelkonian@parks.lacounty.gov, or Aram Pirjanian at (626) 588-

The Honorable Board of Supervisors
12/18/2018
Page 5

5368 or apirjanian@parks.lacounty.gov.

Respectfully submitted,



JOHN WICKER
Director

JW:NEG:KR:HL:mb

Enclosures

c: Chief Executive Office
County Counsel
Executive Officer, Board of Supervisors
Arts Commission
Auditor Controller
Parks and Recreation

ATTACHMENT I

**FRANK G. BONELLI REGIONAL PARK
GENERAL IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT,
AND ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87392
(SUPERVISORIAL DISTRICT 5) (4 VOTES)**

I. PROJECT SCHEDULE

Board Approval	12/18/2018
JOC Contract	05/21/2019
Start Construction	07/06/2019
Substantial Completion	11/29/2019
Project Acceptance	12/27/2019

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	0
Construction	0
Purchase Order Contract	0
Job Order Contract	\$1,344,000
Change Orders Contract	0
Departmental Craft Parks	0
Department Trails	0
Youth Employment	\$2,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	\$14,000
Subtotal	\$1,360,000
Programming/Development	0
Plans and Specifications	\$84,000
Consultant Services	0
Architecture & Engineering Services	0
Cost Estimating	0
Construction Management	0
Construction Administration / Gordian	0
Utilities/Change Order	0
Other Expenditure	0
Subtotal	\$84,000
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	\$ 15,000
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	\$ 27,000
Project Management Support Services	0
ISD Job Order Contract Management	\$11,000
DPW Job Order Contract Management	\$ 3,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD Office of Contract Compliance	0
Subtotal	\$ 41,000
TOTAL	\$ 1,500,000

ATTACHMENT II

FRANK G. BONELLI REGIONAL PARK GENERAL IMPROVEMENTS PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT, APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT, CAPITAL PROJECT NO. 87392 (SUPERVISORIAL DISTRICT 5) (4 VOTES)

YOUTH EMPLOYMENT PLAN

Background (Scope of Work)

The proposed Project is located at Frank G. Bonelli Regional Park, 120 Via Verde Drive, San Dimas. The project scope replacing group picnic shelter and restroom roofs, repaving the vehicular-pedestrian bridge, restoring the damaged concession building, and providing Americans with Disabilities Act (ADA) improvements to the lifeguard building. The recommended actions will authorize the Department to implement the proposed Project through a Board-approved design consultant and JOC.

Tasks That May Be Performed by At-Risk Youth

Youth may perform general clean-up duties at the various picnic areas.

Estimated Cost of Youth Employment

It is estimated that the Department will expend \$2,000 in youth employment on this project.

Method of Youth Employment

The Department employs youth to work in various areas of the Department through its Youth Employment Plan. This program allows the Department to hire a Youth Conservation Corps group or recruit youth to work on projects based on their training, experience, and physical classes. Youth are employed in or near the community in which they live.

Youth Employment Goal

The Youth Employment Goal for the County of Los Angeles was \$15,739,507.43. The Department exceeded this goal.

ATTACHMENT III

**FRANK G. BONELLI REGIONAL PARK
GENERAL IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT,
AND ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87393
(SUPERVISORIAL DISTRICT 5) (4 VOTES)**

APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

December 18, 2018
DEPT NO: 600

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR
FY 2018-19
4 - VOTES**

SOURCES

USES

PARKS AND RECREATION
BONELLI REGIONAL PARK GEN IMPROVEMENTS
A01-CP-91-R400-65043-87392
REGIONAL PARK AND OPEN SPACE DISTRICT-CAPITAL PROJECTS
INCREASE REVENUE **1,500,000**

PARKS AND RECREATION
BONELLI REGIONAL PARK GEN IMPROVEMENTS
A01-CP-6014-65043-87392
CAPITAL ASSETS - B & I
INCREASE APPROPRIATION **1,500,000**

SOURCES TOTAL \$ 1,500,000

USES TOTAL \$ 1,500,000

JUSTIFICATION

The appropriation adjustment is necessary to fully fund Frank G. Bonelli Regional Park General Improvements, Capital Project No. 87392.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

37

DEC 18 2018

AUTHORIZED SIGNATURE

GRACE HU, ADMIN. SERVICES MANAGER II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

CELIA ZAVALA
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY

DATE

Kafam
Nov. 14, 2018

CHIEF EXECUTIVE OFFICER

BY

DATE

James Hu
Nov. 14, 2018

B.A. NO. 069